

**Minutes of Clungunford Parish Council  
Meeting 11th May 2022**

Clerk: Jeanine Honour, Gardeners Cottage, Clungunford, Craven Arms, Shropshire SY7 0PN (Tel: 07555429675: email: honourjeanine@gmail.com)

Chairman: Councillor Jonathan Roberts, Clungunford House, Clungunford, Craven Arms, Shropshire SY7 0QL (Tel: 01588 660673: email: jonathan.roberts@morgeodestates.com)

Present: Cllr Mary Bason, Cllr Elizabeth Lyster, Cllr Tricia McHaffie, Cllr Rob Rees, Cllr Jonathan Roberts, Cllr Mike Tucker, Cllr Christine Tinker.

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**Business of the meeting:**

**1. Councillor Jonathan Roberts was elected as Chairman for another year and Councillor Mike Tucker was elected as Vice-Chair for another year**

**2. Apologies - Councillor Keith Arbery.**

**3. Minutes of last meeting.**

These were unanimously approved

**4. Matters Arising from the last minutes:**

The Environment Agency had sent someone out to inspect the river banks. However, their response was not very helpful or clear in terms of what was permitted by way of tree clearance and what licences would be required or whether indeed they would be granted.

**5. Annual Financial Report:**

Annual report produced by Mr Simon Lyster. Change of auditor was necessary due to previous auditor being incapacitated.

All were happy with the report and agreed Mr Lyster was to be thanked.

**6. Annual Governance and Assurance Report (AGAR).**

Can be left for the next meeting as there is still time to complete it.

**7. To consider the impact of the Ukraine situation locally**

Reporting the upshot of a local meeting called to discuss the local response, it was thought there that it would be more useful to have a group of people available to give advice to the refugees. Councillors agreed.

## **8. Planning matters:**

The extension at the Lynches has been given permission.

A planning enforcement investigation has begun at Crossways Cottage, Rowton.

## **9. To discuss the CIL payment receipt of £1,999.09 received 22/04/2022;**

The village has been given this Community Infrastructure Levy money for the benefit of the community, as a result of developments in the Parish.

It was suggested that this money could be gifted to the Village Hall Charity to be used to purchase more play equipment for the children of the village, as there is presently very little such equipment. This was agreed as a likely use for the funds. This would be published in The Gunnas Gazette as a proposal and any other ideas sought.

## **10. To discuss the Jubilee Tree:**

The tree has now been planted. The tree guard is to remain around the tree for a couple of years.

The plaque will be ultimately attached to the guard.

It was decided that the Basons as residents who have lived the longest time in the village could be given the honour of planting the tree at the Jubilee Celebration.

## **11. Authorisation of training course for Clerk - ILCA (Introduction to Local Council Administration) £120 + VAT:**

Authority was given and the cost agreed.

## **12. Finances:**

The following payments were authorised:

- BHIB council insurance premium - £295.04
- Clerk's annual stipend 2022/23 – 12 x £150 = £1800
- Website hosting costs – 12 x £14.42 = £173.04
- SALC subscription for 2022/23 - £199.52
- Balance payment of £33.60 to Smith of Derby (to correct underpayment)

## **13. Parish Matters:**

The defibrillator was discussed. The key code number is kept behind bar. However, a 999 call will give the number.

Speed signs are now needed more than ever around the village. The corner outside the old tearoom was also considered now a risk and it was agreed that Severn Trent would be contacted to ask to remove the bushes that are obstructing the view of the oncoming traffic.

**14. Date of next meeting - 13th July 7.00 pm.**