

Minutes of Clungunford Parish Council

May 2020

Clungunford Parish Council met on **Wednesday 13th May 2020 at 7pm**. The meeting was held via video/telephone-conference in line with [The Local Authorities and Police and Crime Panels \(Coronavirus\) \(Flexibility of Local Authority and Police and Crime Panel Meetings\) \(England and Wales\) Regulations 2020](#).

Present: Chairman: Cllr Jonathan Roberts; Cllr Keith Arbery; Cllr Mary Bason; Cllr Anne Gledhill; Cllr Elizabeth Lyster; Cllr Neville Rollason; Cllr Maureen Rooney; Cllr Mike Tucker.

Clerk: Mr Max Maxwell

Business

1. Election of Chair and deputy

Jonathan Roberts was re-elected chair and Mike Tucker was re-elected as his deputy.

2. Apologies

Apologies were received from county councillor Nigel Hartin

3. Minutes of the last meeting

These were agreed and will be signed by the chair at the next opportunity.

4. Matters arising from the last minutes

Item 65 from the last minutes: The Clerk indicated that the 2-year deal (£90) for McAfee subscription had elapsed before it could be purchased. The council agreed to authorise 1 year's subscription instead at £60.

Item 60 from the last minutes: The council noted that the application noted below has now been withdrawn.

Application 20/00878/FUL.

Erection of single storey extension following demolition of existing conservatory at 2

LOCATION: Rectory Court, Church Road, Clungunford, Craven Arms, Shropshire.

APPLICANT: Mr Jason Simpson

5. Local response to the coronavirus emergency

The Chair explained that targeted letters have been sent to those thought vulnerable to coronavirus in the parish. This was in collaboration with the Church PPC. The letters indicated how people may access help locally for shopping and medical help. Around 10 people in the parish have used this support as in most cases informal support by neighbours has worked well.

As far as can be ascertained, the situation seems to be working fine and the Chair indicated that he hoped that the worst may be over.

6. Annual Financial Report

The clerk explained the figures in the draft annual financial statement and this was approved by the council and adopted.

7. Annual Governance and Assurance Report (AGAR)

The council agreed that it meets the criteria from exemption form a limited assurance review. The council agreed the Annual Governance and Assurance Report (AGAR) documents.

Action: Relevant documents to be signed by the Chair and Clerk, and sent to the auditors.

8. Co-option of a new councillor

There was a single expression of interest for the vacant councillor post. Mr Rob Rees was proposed by Cllr Roberts and seconded by Cllr Rooney. The council agreed to co-opt Mr Rees.

Action: Chair to let Rob Rees know and Clerk to send welcome pack.

9. Renewal of Parish Council insurance

The renewal of the parish council insurance was agreed at the cost of £264.63

12. Planning matters

The council noted the following planning decision published on 19th March 2020.

Reference: 20/00124/FUL (validated: 29/01/2020)

Address: Proposed Residential Development Land North Of Little Beckjay, Beckjay, Clungunford, Shropshire

Proposal: Erection of two semi-detached dwellings, formation of vehicular access and installation of package (sewage) treatment plant

Decision: Grant Permission

13. Finances

The council agreed the following payments:

- Clerk's annual salary 2020/21 - £1500 over 12 months
- Zoom video-conference subscription - £14.39 per month until cancelled

14. Parish matters

- Cllr Lyster asked if anyone knew what work was being done at the Severn Trent site by the Bird of the Rock Tearoom. Cllr Roberts indicated that there were a number of recent planning applications for this site and checking the planning portal may help.

- Cllr Rollason indicated that the road from Shelderton towards Leintwardine is still in an extremely poor condition.

- Cllr Rooney announced that she is now retiring from the Parish Council. The Chair offered many thanks to Cllr Rooney for her contributions over the years. This was echoed by the whole council.

Cllr Rooney also reported that the drain is blocked by the bus shelter.

Action: the Clerk will report this to Shropshire Council

- Cllr Bason reported that there were issues around rocks being placed on the verge at Beckjay. Cllr Roberts will have a look.
Cllr Bason also indicated that the broadband speed in Beckjay is poor (she had to join the meeting by telephone as the internet speed is too slow to download the video-conferencing software). Cllr Roberts suggested she contact 'Connecting Shropshire' who are looking at rural broadband improvements.

- Cllr Roberts reported that the Village Hall was successful in an application for a rates-grant (£10.000) from Shropshire council as part of their coronavirus support measures.

15. Date of next meeting

The next meeting will take place on **Wednesday 8th July at 7pm** and will again be held via Zoom video/telephone conference.

The meeting concluded at 7.50pm

Max Maxwell

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