

CLUNGUNFORD PARISH COUNCIL

**The annual meeting of Clungunford Parish Council will be held on
Wednesday 13th May 2020 at 7.00 pm.**

Clerk: Mr M. Maxwell, 1 Church Row, Clungunford. Craven Arms, Shropshire, SY7 0PU.

Chairman: Councillor Jonathan Roberts

All members of the Parish Council are summoned to participate in the Parish Council meeting detailed above. **This will be held via video/telephone-conference** in line with [The Local Authorities and Police and Crime Panels \(Coronavirus\) \(Flexibility of Local Authority and Police and Crime Panel Meetings\) \(England and Wales\) Regulations 2020](#).

The **Annual Parish Meeting** that was planned for 8pm on Wednesday 13th May has been postponed and will be held as soon as is practicable.

Members of the public and press are welcome to attend the council meeting by video/telephone-conference. They may do so in the following ways:

Computers/tablets/mobile phones:

- Download the Zoom App from your App Store or www.zoom.us
- You do not need to sign up for an account to join a meeting
- Select 'Join Meeting'
- Enter the Meeting ID = 838 5214 2254
- Enter the meeting password = 652080

If you do not have a mobile phone or computer, you may still join the meeting by landline telephone:

- Dial 0203-481-5240
- Enter the Meeting ID followed by # = 838 5214 2254 #
- Enter the meeting password = 652080
- You will be prompted to enter a unique participant ID if you have one. Press # to skip.

Phone controls for participants

The following commands can be entered using your phone's dial pad while in a Zoom meeting:

- *6 - Toggle mute/unmute
- *9 - Raise hand

Please note that normal rules of public participation will apply and attendees may be removed from the meeting if they do not observe the Chairman's instructions.

Business of the meeting

1. Election of Chair and deputy
2. Apologies
3. Minutes of the last meeting
4. Matters arising from the last minutes

5. Local response to the coronavirus emergency
6. Annual Financial Report
 - To agree the draft financial report (circulated separately)
7. Annual Governance and Assurance Report (AGAR)
 - To agree that the council meets the criteria for external audit self-certification
 - To approve the council's AGAR report 2020 (circulated separately)
8. Co-option of a new councillor
 - To elect a co-opted councillor from those who have registered an interest
9. Renewal of Parish Council insurance
 - To review the insurance renewal quotation (circulated separately)
12. Planning matters
 - To note the following planning decision published on 19th March 2020.

Reference: 20/00124/FUL (validated: 29/01/2020)
Address: Proposed Residential Development Land North Of Little Beckjay, Beckjay, Clungunford, Shropshire
Proposal: Erection of two semi-detached dwellings, formation of vehicular access and installation of package (sewage) treatment plant
Decision: Grant Permission
13. Finances
 - To authorise
 - Clerk's annual salary 2020/21 - £1500 over 12 months
 - Zoom video-conference subscription - £14.39 per month until cancelled
14. Parish matters
15. Date of next meeting

Max Maxwell
Clerk to Clungunford Parish Council

clungunfordparishcouncil@gmail.com

www.clungunford.com