

## CLUNGUNFORD PARISH COUNCIL

All Council members are summoned to attend the Parish Council meeting detailed below. Members of the public and press are welcome to attend.

Clerk: Mr M. Maxwell, 1 Church Row, Clungunford. Craven Arms, Shropshire, SY7 0PU.

Chairman: Councillor Jonathan Roberts

**The annual meeting of Clungunford Parish Council will be held on Wednesday 8th May 2019 at 6.00 pm in the Village Hall.**

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### Business of the meeting

1. Election of Chair and deputy
2. Apologies
3. Minutes of the last meeting
4. Matters arising from the last minutes
  - Update from the clerk
5. Register of Interests
  - To review any changes in members' registers of interests
6. Annual Financial Report
  - To agree the draft financial report (circulated separately)
  - To approve the disposal of assets no longer used by the council
7. Annual Governance and Assurance Report
  - To agree that the council meets the criteria for external audit self-certification
  - To consider the report from the internal auditor (circulated separately)
  - To approve the council's AGAR report 2019 (circulated separately)
8. Standing Orders
  - To agree to review the council's standing orders
9. Financial Regulations
  - To agree to develop a set of financial regulations for the council
10. Review of Committees
  - To review the terms of reference and membership of the Internal Audit Review Committee
  - To consider the need for any other committees or policies
11. Representation on outside bodies
  - To agree representation at:
    - Local Joint Committee
    - SALC area committee

12. Planning matters
  - To note planning decision granting 17/04546/EIA (validated: 03/10/2017) for poultry sheds at Hopton Heath has been published.
13. Bishops Castle Place Plan
  - Report of meeting from Councillor Roberts
14. Correspondence
  - To note correspondence from Shropshire Council regarding consultation on travel assistance for students and nursery, and the council's response.
  - To consider correspondence regarding village defibrillator use (circulated separately)
15. Finances
  - To authorise payments
    - Renew HOWTA newsletter subscription
    - SALC affiliation fee 2019 - £171.37
16. Parish matters
17. Date of next meeting

**Max Maxwell**  
**Clerk to Clungunford Parish Council**

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