

Draft Minutes of the Annual Meeting of Clungunford Parish Council held on Wednesday May 10th 2017 at **7.00 p.m.** in the Village Hall.

Present:- councillors Roberts, Elliott, Tucker, Mrs Rooney, Arbery. Councillor Roberts in the chair

1 ELECTION OF CHAIRMAN AND VICE-CHAIRMAN

Councillor Roberts was proposed by Councillor Elliott, Seconded by Councillor Mrs Rooney to continue as Chairman and unanimously elected.

Councillor Tucker was proposed by Councillor Roberts, seconded by Councillor Elliott to continue as Vice Chairman and unanimously elected.

2 APOLOGIES

Councillor Rollason and Councillor Mrs Bason both unwell. Councillor Chapman out of the country.

3 MINUTES OF LAST MEETING

These were agreed to be accurate and signed to that effect.

4 DECLARATIONS OF INTEREST

There were none.

5. MATTERS ARISING

Ludlow Castle Motor Club had written to apologise about the noise caused by their night time rally through the village last November, and said they will alter their route to avoid the village in the future.

A cheque for £675.12 for Transparency Code Funding has been received from SALC.

6 PLANNING MATTERS

There was no update on Heath Farm as yet.

17/01414/TCA Works to trees as per schedule at The Rectory. Agreed by the Parish Council Planning Committee.

17/01187/LBC Works to outbuildings to form two residential units at Barns at Clungunford Farm for Mr and Mrs Rocke. Agreed by the Parish Council Planning Committee.

17/01744/FUL Erection of one dwelling and detached 3 bay part open fronted garage block with external staircase to storage/office room above and installation of septic tank for LLB Parks Ltd at Ashlea Pools Country Park, Hopton Heath. No objection from Parish Council.

7 INTERNAL AND EXTERNAL AUDITS

The Internal Audit has been carried out by Joe Rooney and all found to be in order. The External Audit has been set for 6th July 2017. **It was agreed** the Clerk should write to Joe Rooney to thank him.

8 ASSOCIATION OF LOCAL COUNCILS

It was agreed the Subscription of £167.63 should be paid.

9 INSURANCE

It was agreed the quote of £284.44 from Aon should be accepted.

10. CORRESPONDENCE

South West Shropshire Grant Scheme has request a contribution of £150 from the Parish Council. **It was agreed** to defer a response until after the next meeting.

11. AUTHORISATION OF PAYMENTS

Clerk's salary March/April £248.49

Clerk's annual expenses for use of his home as an office £300

Petty Cash £50

All expenses proposed by Councillor Tucker, seconded by Councillor Elliott, and **agreed**.

12 PARISH MATTERS

We need to co-opt someone to replace Bert Bason as councillor. **It was agreed** to write a letter to him to thank him for all his years of service in that capacity.

In general the potholes in the roads in the parish have been repaired but the road to Leintwardine is still bad.

Broad band at Hopton Heath took three weeks to get back but is okay now.

Trevor Wood has bought Oak Works.

Why has the layby at Hopton Heath been filled in and who did it?

13 DATE OF NEXT MEETING

Wednesday July 12th 2017

Meeting closed at 7.50 pm

CLUNGUNFORD PARISH COUNCIL

Clerk: Mr B. Taylor, Sycamore Cottage, Clungunford. Craven Arms, Shropshire, SY7 0PN.

Chairman: Councillor Jonathan Roberts

The Statutory Meeting of Clungunford Parish Council will be held on Wednesday July 12th 2017 at 8.00 p.m. in the Village Hall.

BUSINESS OF THE MEETING

14 DECLARATIONS OF INTEREST

15 APOLOGIES

16 MINUTES OF LAST MEETING

17 MATTERS ARISING

Update on the purchase of a laptop computer which cost £498. 98
Aon have written to confirm the parish council insurance has been renewed

18 PLANNING MATTERS

17/02227/LBC Internal alterations including re-ordering internal walls for the provision of a bathroom and the removal of a staircase affecting a Grade 11 listed building, at Abcott Manor for Mr & Mrs Gledhill. No objection from Parish Council planning committee.

19 INFORMATION COMMISSIONER'S OFFICE

Annual subscription of £35 due

20 SOUTH WEST SHROPSHIRE GRANTS SCHEME

To discuss possible donation

21 CO-OPTION

To co-opt a new councillor

22 CORRESPONDENCE

Email from Severn Trent - Twitchen Lane 24 hr closure 30/08/17-31/08/17
Letter from Sal Hampson of Ludlow Travellers bus
Letter from former resident of Clungunford seeking help with their family history
HOWLTA newsletter.

23. AUTHORISATION OF PAYMENTS

Clerk's salary May/June £542.16

24 PARISH MATTERS

25.DATE OF NEXT MEETING

Wednesday September 13th 2017

Brian Taylor

Clerk to Clungunford Parish Council